



(<http://www.uaf.edu/ses/student-resources/conduct/#condu>). In accordance with Board of Regents' Policy 09.02.01, UAF will maintain an academic environment in which the freedom to teach, conduct research, learn, and administer the university is protected. Students will enjoy maximum benefit from this environment by accepting responsibilities commensurate with their role in the academic community. The principles of the Code are designed to facilitate communication, foster academic integrity, and defend freedoms of inquiry, discussion, and expression among members of the university community. You should become familiar with campus policies and regulations as published in the student handbook.

UAF requires students to conduct themselves honestly and responsibly, and to respect the rights of others. Conduct that unreasonably interferes with the learning environment or that violates the rights of others is prohibited. Students and student organizations will be responsible for ensuring that they and their guests comply with the Code while on property owned or controlled by the university or at activities authorized by the university.

Disciplinary action may be initiated by the university and disciplinary sanctions imposed against any student or student organization found responsible for committing, attempting to commit, or intentionally assisting in the commission of any of the following prohibited forms of conduct:

- A. cheating, plagiarism, or other forms of academic dishonesty;
- B. forgery, falsification, alteration, or misuse of documents, funds, or property;
- C. damage or destruction of property;
- D. theft of property or services;
- E. harassment;
- F. endangerment, assault, or infliction of physical harm;
- G. disruptive or obstructive actions;
- H. misuse of firearms, explosives, weapons, dangerous devices, or dangerous chemicals;
- I. failure to comply with university directives;
- J. misuse of alcohol or other intoxicants or drugs;
- K. violation of published university policies, regulations, rules, or procedures; or

L. other behaviors that unreasonably interfere with the learning environment.

1. Students will not collaborate on any quizzes or exams that will contribute to their grade in a course, unless permission is granted by the instructor of the course. Only those materials permitted by the instructor may be used to assist in quizzes and exams.
2. Students will not represent the work of others as their own. A student will attribute the source of information not original with himself or herself (direct quotes or paraphrases) in compositions, theses and other reports.
3. No work submitted for one course may be submitted for credit in another course without the explicit approval of both instructors.

Alleged violations of the Code of Conduct will be reviewed in accordance with procedures specified in regent's policy, university regulations and UAF rules and procedures. For additional information and details about the Student Code of Conduct, contact the Dean of Student Services or web [www.alaska.edu/bor/](http://www.alaska.edu/bor/) or refer to the student handbook that is printed in the back of the class schedule for each semester. Students are encouraged to review the entire code.

**A Few Words on Plagiarism:** In general, DO NOT present someone else's ideas or data as your own: you are expected and required to give credit where credit is due. Plagiarism is a violation of the law and may lead to serious repercussions! Please follow the following guidelines: for any written assignments, if you use someone else's ideas, data, or other information, write it in your own words and include the reference in parentheses directly following that information. Avoid copying someone else's text. If, however, you feel you have to include an exact copy of that text, put it in quotation marks followed by the reference in parentheses. Of course, include all cited references in the Literature Cited section. During oral presentations, please acknowledge the sources by mentioning their name(s) and year of publication or by printing them on overheads, slides, or handouts. Also be aware that you need to cite earlier work by yourself. Any substantial use of any written or other materials that was used for another course or that was generated in any other circumstances will not be accepted for credit in this course. Only minor contributions from earlier work with appropriate citation(s) will be accepted.

**Withdrawal:**

Students are expected to formally withdraw from the class if they cannot complete the course. I will not automatically withdraw stf8a(earlsg )Tj.305 -1.3 TD.0din afa

behavior that is disrespectful or distracting to class participants or that is inappropriate for a classroom setting will be asked to leave.

**Student Responsibility:**

As students, you must accept the responsibility of ensuring your own success. It is your responsibility to know what you need to do and when you need to do it. This requires a great deal of initiative on your part. Always ask if you don't know what is expected of you. Never wait for someone to tell you. "I didn't know," and "no one told me," are not acceptable reasons for failure to fulfill your student obligations. I am here to help and support students who take the initiative to help themselves.

**Support Services:**

Students in need of support are encouraged to contact me via telephone. I have posted office hours and am available for group and private face to face meetings during the specified times. All college classes require strong reading and