

DRAFT MINUTES
UAF FACULTY SENATE MEETING #175
Monday, May 2, 2011
1:00 p.m. – 3:00 p.m.
Wood Center Carol Brown Ballroom

I Call to Order – Jonathan Dehn
A. Roll Call

Members Present:

ALLEN, Jane
ANGER, Andy
ARENDDT, Anthony
BAEK, Jungho
BAKER, Carrie
BARBOZA, Perry
BARTLETT, Christa
BROCIOUS, Heidi (audio)
CAHILL, Cathy
DAVIS, Mike

Members Present (cont'd):

METZGER, Andrew
NEWBERRY, Rainer
PALTER, Morris
RENES, Sue
REYNOLDS, Jennifer
ROBERTS, Larry (audio)
THOMAS, Amber
VALENTINE, Dave
WEBER, Jane
WILSON, Tim

Others Present:

ASUAF: Robert Kinnard
Olga Skinner, RSS
Linda Hapsmith
Claudia Koch
Kris Racina
Pat Pitney

Guest Speaker:

B. Approval of Minutes to Meeting #174

Minutes for meeting #174 were approved as submitted.

C. Adoption of Agenda

Agenda was adopted as submitted.

II Status of Chancellor's Office Actions

A. Motions Approved:

1. Motion to Approve the A.A.S. in Paramedicine
2. Motion to Reaffirm the Fisheries Division Unit Criteria
3. Motion to Approve the DANSRD Unit Criteria

B. Motions Pending: None.

III Public Comments/Questions

No public comments were presented.

IV A. President's Report – Jonathan Dehn

Jon thanked members of the Faculty Senate for their service and summarized the senate's accomplishments of the past two years under his leadership. Sixty-six motions were passed during the last two years, which included passing nine unit criteria and voting on five new programs along with deleting one program. Highlights during the last two years also included hiring a new UAF chancellor and UA president, and the completion of a new academic master plan. Shared governance has been evident through collaboration on motions with Staff Council and working with ASUAF student leaders. Faculty are now involved at all levels of decision-making including System Academic Council and President's Cabinet.

The President's Report is posted online at:
<http://www.uaf.edu/uafgov/faculty-senate/>

Recognizing those who helped make this progress possible, Jon thanked Cathy Cahill for her unwavering support, as well as the Chancellor and Provost. He thanked Jennifer Reynolds for her work on Faculty Alliance and help with redrafting the academic master plan, along with accepting the duties as new president-elect of the senate. He also thanked Jayne Harvie for her work as coordinator, graciously presenting her with a gift of appreciation on behalf of the Administrative Committee.

Jon mentioned current business of the Faculty Alliance which includes aligning grading policies across the campuses and examining distance delivery of laboratory courses. A ten-member e-learning task force (consisting of three reps from each MAU and a chair) is planned to look at best practices and address concerns. Because of the complexity and diversity of distance delivery at UAF, a local committee has been formed for UAF and Orion Lawlor will chair it. They'll be doing some work over the summer to examine what works best for UAF to deliver lab courses via distance learning.

Cecile L. thanked Jon for his hard work and leadership of the senate. Applause on the senate floor echoed Cecile's expression of thanks.

B. President-Elect's Report – Cathy Cahill

Cathy reported that the Planning and Budget Committee has met, and the good / bad news is that the reallocation is 1% for performance-based budgeting (PBB). She noted that new priorities will be particularly difficult to get through the budget process.

She mentioned that statewide is planning to implement electronic timesheets for faculty in the fall. Beth Behner and Vickie Gilligan are here today to talk about that, and discussion is invited. She urged senate members to let their constituents know about this upcoming development.

Cathy provided a Tuition Task Force update. She noted that the President is changing the timeline for setting the rate of tuition from 27 months in advance to only 15 months in advance. He's doing this because of the uncertainties of the budget and related factors, but this makes it difficult for students to plan ahead, as well as faculty who are planning work for grant-funded projects. Cathy invited faculty to share their ideas with her or Mike Earnest as they continue their involvement on the committee.

She thanked Jon Dehn for the pleasure of working with him the last two years, and noted his continued involvement on Faculty Alliance. Cecile L. expressed her thanks for Cathy's work and for continuing the momentum of progress (along with new president-elect Jennifer Reynolds) into the coming year.

Provost Henrichs noted that commencement is in two weeks. There are approximately 1,200 graduates, with 125 certificates, over 250 associate's degrees, 600 baccalaureate degrees, 230 master's degrees and 45 doctorates being awarded.

C. Remarks by Vice Provost Dana Thomas

Dana announced there are a number of accreditation reports available for examination on the accreditation web site. New additions this week are about each of the accreditation themes: Educate, Discover Prepare, Connect, and Engage. One of the reports is about defining mission fulfillment at UAF.

A hiring search is in progress for a new director of undergraduate research and scholarly activity. There are two finalists and they will both be giving presentations this week to which all are invited.

Dana thanked the General Ed Revitalization Committee for their work this past year and Dave Valentine for his work as chair of the committee. The ongoing process involves four steps, with the first step being today's Faculty Senate motion identifying student learning outcomes. The second step is identifying courses and experiences to achieve these goals. Dana noted the need for discussion about this, and suggested, for example, more flexibility in the required courses, and reducing the required credits by three credits (probably from the area of Perspectives on the Human Condition). The third step involves core assessment – looking at how students are achieving those goals. Right now the process used is too piecemeal; a more holistic assessment of the core is needed. The last step involves a plan for the regular review and revision of the core. Ideally, this review would align with the new seven-year accreditation cycle and probably occur prior to strategic planning. Dana recommended treating this like a living document, subject to amendment and revision over time.

Jane W. asked Dana about the survey he mentioned from a couple of years ago – faculty staff and students and advisory board groups were invited to comment. Full results of the survey are on the GERC's Blackboard site. Dana noted there had been a good response rate from faculty, but not from students.

VI Governance Reports

A. Staff Council – Maria Russell

No report was available.

B. ASUAF – Nicole Carvajal, Robert Kinnard

Robert Kinnard reported on the student and FS senate discussion which Latrice Laughlin (Core Review Committee chair) and Jon Dehn had attended. Problems with the plus/minus grading system were talked about at that meeting. Robert also noted that Chancellor Rogers and President Carvajal had a successful student forum in April. He touched briefly on current ASUAF items of business.

C. UNAC – Jordan Titus

Cecile L. reported on behalf of Jordan. The UNAC Representative Assembly had their meeting, and the new contract was ratified. Abel Bult-Ito is the new president of UNAC, and Debu Misra is the

vice president for UAF. The new secretary-treasurer is a faculty from UAA. The ORP lawsuit is progressing with nothing new to report. A trial in February is anticipated.

UAFT – Jane Weber

Jane mentioned they're in the process of ratifying their new CBA.

VII Guest Speakers

- A. Beth Behner and Mike Humphrey
Topic: Health Care Benefit Plan Changes

Beth Behner introduced Mike Humphrey, HR director of benefits, noting the open forums held recently on campus to discuss the health care benefit plan changes.

Mike briefly highlighted points from his PowerPoint presentation providing an overview of upcoming changes. For FY11 the health care plan cost is estimated at \$70 million, or about \$16,000 per employee. Over the last six years the cost increase has averaged about 10% per year. Blue Cross estimates cost increases at 15%. Either way, this means the plan cost is going up, in addition to costs related to the health care reforms that will go into effect. The impact of the reform changes is about \$7.2 million for the university, and \$4.5 million for employees. Rates would have gone up about \$1,000 per employee if nothing were done. Realistically in a short time frame, the only thing to be done was to increase deductibles and out of pocket maximums for the plan.

Preventive services from a network provider will be covered at 100% and the list of what's covered has been expanded. Dependent children are now covered up to age 26 years, without restrictions on whether they're students or living with the employee or not. There will be no life-time maximums to benefits. The vast majority of the plan has not been modified. Dental and vision benefits have not changed. Pharmacy0reasnHei. incr

Beth Behner encouraged employees to talk about their questions and concerns with the members of the Joint Health Care Committee or the Staff Council Health Care Committee. There will be increased discussion on a range of issues focusing on employees who engage in health-promoting activities and whether they should get a break in costs.

Lara D. asked about liability with mail-order delivery of medications that end up someplace other than intended. Mike responded that sensitive meds are supposed to be delivered with a chain of custody; e.g., FedEx delivery requiring signature. He did not have an answer about liability for situations where drugs are stolen or not delivered with the chain of custody, or otherwise mishandled due to being left at homes when no one is there.

Roger H. asked about the pros and cons of the university joining the state's system for health insurance. Mike responded that the state's per employee costs are higher than the university's, and the university would lose its flexibility for tailoring the health care plan to its users. There might be more flexibility on the pharmacy side, however.

Cecile L. asked about including students in the university health care plan – this has been successfully done at other universities such as the University of Florida. Mike said it has been discussed with Student Services in the past and that they'd be willing to look into it further. Jane W. noted that the Joint Health Care Committee has just formed a smaller committee to look into this.

BREAK

VII Guest Speakers – Continued

B. Beth Behner and Vickie Gilligan Topic: Electronic Timesheets

Beth Behner introduced the timesheet topic as one that the IT Executive Committee has identified as a high priority to move forward with automating. She introduced Vickie Gilligan, HR director of operations, to address the specifics. Vickie has been leading the project for the past year.

Vickie noted that grant effort certification will still require biweekly timesheets. The web timesheet will be made available in UAOnline for faculty and exempt staff. Faculty and exempt staff will only have to submit a web timesheet if they have used leave or work off of a grant. The pilot will begin in November 2011; and a pilot for non-exempt staff will start in August. A hand-out with mock-ups of the two types of timesheets was made available.

One problem that was identified by the project committee was that PPAs and fiscal officers have been filling out timesheets for people or changing them after the fact. They wish to resolve this by pulling those staff out of the timesheet process. More error checking will occur online with the automation of the process.

Vickie invited questions and emails. Cecile L. asked for e-reminders. She also noted the awkward timeline used currently for turning in timesheets before the end of the pay period. Vickie responded that the timeline will be changing so that timesheets will be filled out the following Monday after the pay period ends.

her team. She thought the Provost's suggestion was a possibility. Suggestions can be emailed to syhr@alaska.edu.

Amber urged the senate to be cautious, noting the difficulty with hiring processes which are also automated by HR.

Debra J. commented on the labor intensity of the process here at UAF and asked why the biweekly payroll approach is used for grant effort certification when a more simple process could be used to accomplish that. Vickie noted there is another committee looking at the possibility of using a longer term approach for grant effort certification rather than the biweekly payroll system used now.

Jon D. commented about his experience with grant termination. The time delay in finding out what funds are left to be expended is too long. Electronic reporting time needs to be shortened so that faculty and administrators can see what the actual fund balances are, particularly when a grant is ending and funds need to be closed out.

VIII Announcements

A. Campus Research Day on May 5.

Information at:

<http://www.uaf.edu/research/studentsindex/opportunities/researchday.xml>

IX Adoption of Consent Agenda

- A. Motion to approve the list of 2010-2011 degree candidates, submitted by the Administrative Committee (Attachment 175/1)
- B. Resolution of Appreciation for Jonathan Dehn, submitted by the Administrative Committee (Attachment 175/2)
- C. Resolution for the Outstanding Senator of the Year Award, submitted by the Administrative Committee (Attachment 175/3)
- D. Special Recognition of Senate Service

The consent agenda was adopted as presented.

X New Business

- A. Motion to Amend the Course Compression and Approval Policies, submitted by Core Review and Curricular Affairs Committees (Attachment 175/4)

Rainer brought the motion to the floor explaining that the purpose of it is to bring all courses being compressed up for review by curriculum committees in the same manner as core courses. The Graduate Academic and Advisory Committee also supports the motion. Jon asked for questions. There were none; the motion was called to question and seconded. The motion to amend the course compression and approval policies was passed unanimously.

B. Motion to Enforce Core Assessment Compliance across Delivery Methods, submitted by the Core Review and Curricular Affairs Committees (Attachment 175/5)

Rainer brought the motion to the floor. It came out of Core Review because that committee has had much difficulty finding any assessments for courses delivered by various methods, particularly non-traditional offerings. The motion was called to question and seconded. It was passed unanimously.

C. Motion to Approve a New Set of Student Learning Outcomes for General Education, submitted by the Curricular Affairs Committee and General Education Revitalization Subcommittee (Attachment 175/6)

Dave V. brought the motion to the floor and described the committee's efforts to devise the new objectives and learning outcomes. Questions were invited, but there were none. The motion was called to question and seconded. The motion to approve a new set of student learning outcomes for general education was passed unanimously.

D. Resolution to Review UAF's Interpretation of the "Completion Date" for Graduate Programs used for International Students, submitted by the Graduate Academic and Advisory Committee (Attachment 175/7)

Ken A. brought the resolution to the floor and gave some background, noting that there is progress being made by administration already toward obtaining legal counsel to review the current interpretation of the completion date for graduate programs for international students. No one had questions about the resolution, and it was called to question and seconded. The resolution was passed unanimously.

E. Motion to Amend the Academic Dismissal Policy for Graduate Students, submitted by the Graduate Academic and Advisory Committee (Attachment 175/8)

Ken A. brought the motion to the floor, explaining that it puts into writing policy that already exists. Amber asked about statements C and D in the motion and Ken explained the reasoning for combining those items into one statement. The motion was then called to question and seconded. The motion was passed unanimously.

XI Committee Reports and Year-end Summaries

A. Curricular Affairs – Rainer Newberry, Chair (Attachment 175/9)

Minutes for Curricular Affairs Committee are attached.

B. Faculty Affairs – Jennifer Reynolds, Chair (Attachment 175/10)

Jennifer noted the project continuing next year: teaching by non-regular faculty at UAF. These are faculty who are not research faculty nor are they tenure-track. The committee has data for three and a half semesters [years] which they're compiling into a usable format. They're also working on a questionnaire for units to help put the data into perspective. They'll share results next year. Jon thanked the committee for their ongoing multi-year effort.

Minutes and year-end report for Faculty Affairs Committee are attached.

C. Unit Criteria – Perry Barboza, Ute Kaden, Co-Chairs

A year-end report is forthcoming.

D. Committee on the Status of Women – Jane Weber, Chair
(Attachment 175/11)

The promotion and tenure workshop was a great success with about 40 attendees. Morris P. commented that it was a good workshop, and suggested feedback forms as a way to respond after the fact with ideas and suggestions.

The CSW year-end summary is attached.

D. Core Review Committee – Latrice Laughlin, Chair

A year-end report is forthcoming.

F. Curriculum Review – Rainer Newberry, Chair

Rainer noted their workload on items being reviewed, and the committee is hoping to wrap it all up very soon this month.

G. Faculty Appeals & Oversight – Charlie Sparks, Chair

No report was available.

H Faculty Development, Assessment & Improvement – Josef Glowa, Chair
(Attachment 175/12)

Committee minutes are attached. A year-end report is forthcoming.

I. Graduate Academic & Advisory Committee –Ken Abramowicz, Chair
(Attachment 175/13)

The committee is still working on curriculum proposals, and their last meeting will be on May 16. A report will be made available and posted on the committee web site.

[The GAAC year-end report is now posted at both the committee's web page; and the FY11 Meetings page: <http://www.uaf.edu/uafgov/faculty-senate/meetings/2010-2011-meetings/#175>]

J. Student Academic Development & Achievement – Cindy Hardy, Chair

Cindy noted they have one more meeting. The subcommittee for the Learning Commons still continues work on this project with the Library. The SADA committee has mostly been looking at the consequences for mandatory placement this year, and continues with that effort.

- K. Research Advisory Committee – Orion Lawlor, Roger Hansen, Co-Chairs (Attachment 175/14)

Orion noted the big accomplishment, of course, has been becoming a permanent senate committee. He reported that the FAQ for principal investigators is approaching completion. They've worked with the tuition task force this past semester. They'll continue working with VC Mark Myers and his shared vision for research at UAF. Myers serves on the committee as an ex officio member.

The committee plans to work on tracking grant money allocation and transparency issues related to that. Also, Orion will be working on the issues with remote science labs. Minutes are attached.

XII Members' Comments/Questions

No comments were shared.

XIII Award Presentations and Announcements

- A. Presentation of the Outstanding Senator of the Year Award

Cathy read the resolution aloud and the bound version was presented to Rainer Newberry with much applause from those present. Reference Attachment 175/3.

- B. Announcement of Usibelli Awards (Attachment 175/15)

President Jon Dehn announced the winners of this year's teaching, research and service awards. Reference Attachment 175/15 for a complete list of the winners along with the names of those nominated.

Winner, Distinguished Teaching: Gregory Owens, Associate Professor of Mathematics
 Winner, Distinguished Research: Vladimir Romanovsky, Professor of Geophysics
 Winner, Distinguished Service: Roger Hansen, Professor of Seismology

- C. Announcement of Emeriti Faculty Awards (Attachment 175/16)

President Jon Dehn announced the names of those awarded the status of emerita/us. Reference Attachment 175/16 for the complete list of awardees.

- D. Recognition of Senate Service

President Dehn and President-Elect Cahill presented recognition letters and certificates of appreciation to all of the Faculty Senate committee chairs. A special letter was announced for Jordan Titus for her faithful service to the senate during the past year on behalf of United Academics.

- E. Presentation of Resolution of Appreciation for Jonathan Dehn

A special resolution of appreciation for President Jon Dehn was read aloud by Cathy Cahill (reference Attachment 175/2), followed by resounding applause from the Faculty Senate. She also presented Jon with a generous gift certificate and a t-shirt befitting Jon's good humor over the past eventful year.

XIV Adjournment of the 2010-2011 Faculty Senate

Just before adjournment, Jon requested a moment of silence to show respect for the recent passing of both Dr. Oscar Kawagley and Mr. Fred Smits.

Upon a motion of adjournment, Jon passed the gavel to President Cathy Cahill.

Continued on next page.

B. President's Remarks – Cathy Cahill

Cathy welcomed everyone, thanking new and continuing members for serving on the senate. She mentioned important business items /issues coming up for the 2011-12 term, including the accreditation site visit, electronic timesheets, revision of the Core, use of non-regular faculty, and revising the Blue Book.

C. President-Elect's Remarks – Jennifer Reynolds

Jennifer also welcomed the new senate. She announced that an informal orientation session will take place in the fall (announcement to follow in late summer). It will be informal and will cover how the senate works and what to expect.

Mike D. commented that he had attended a governance conference last fall, and will attend another one in June. Jennifer invited him to present a summary to the senate in the fall.

XVI Remarks by Susan Henrichs

The Provost also extended her welcome to new and continuing members of the senate, anticipating a busy 2011-12 term.

XVII New Senate Business

- A. Motion to Endorse 2011-2012 Senate Committee Membership, submitted by Administrative Committee (Attachment 175/17)

ATTACHMENT 175/1
UAF Faculty Senate #175, May 2, 2011
Submitted by the Administrative Committee

MOTION:

The UAF Faculty Senate recommends to the Board of Regents that the attached list of individuals be awarded the appropriate UAF degrees pending completion of all University requirements. [Note: a copy of the list is available in the Governance Office, 312B Signers' Hall]

EFFECTIVE: Immediately

RATIONALE: These degrees are granted upon recommendation of the program faculty, as verified by the appropriate department head. As the

ATTACHMENT 175/2
UAF Faculty Senate #175, May 2, 2011
Submitted by the Administrative Committee

RESOLUTION OF APPRECIATION FOR JONATHAN DEHN

WHEREAS, Jon Dehn has served the UAF Faculty Senate in a manner deserving of the UAF Faculty Senate's greatest admiration and respect, especially during his two years as President of the UAF Faculty Senate; and

WHEREAS, Jon Dehn has served as Senator to the UAF Faculty Senate from 2006-2008, as a member of the Faculty Affairs Committee from 2006-2008 and as chair of the Faculty Affairs Committee from 2007-2008; and

WHEREAS, Jon Dehn has served as a member of the Administrative Committee from 2007-2008, as Chair of the Administrative Committee and as President-Elect of the UAF Faculty Senate from 2008-2009; and

WHEREAS, Jon Dehn has served as a member of the UAF Governance Coordinating Committee from 2009-2011; and

WHEREAS, Jon Dehn has served as President of the UAF Faculty Senate from 2009-2011 and with keen insight and good humor has successfully led the Faculty Senate through difficult and often contentious discussions; and

WHEREAS, Jon Dehn effectively advocated for UAF faculty as a member of the UA Faculty Alliance from 2009-2011 and as Faculty Alliance Chair from 2009-2010; and

WHEREAS, Jon Dehn, as a member of Faculty Alliance, demonstrated that faculty can collaborate across MAUs to achieve goals of importance to UA, such as finalizing the Academic Master Plan; and

WHEREAS, Jon Dehn, as Chair of Faculty Alliance and President of the UAF Faculty Senate, fought for faculty across MAUs to have a larger voice on academic issues at the UA Statewide level; and

WHEREAS, Jon Dehn constructively led the UAF Faculty Senate's effort to inform the UA Administration of the difficulties with the Health Care Audit, resulting in a change in timelines and an improvement in communications; and

WHEREAS, The UAF Faculty Senate wishes to acknowledge the outstanding service rendered the faculty and the University by the work of Jon Dehn as he concludes his extended term as president; now

THEREFORE BE IT RESOLVED, That the UAF Faculty Senate acknowledges the many contributions of Jon Dehn and expresses its appreciation for his exemplary service.

ATTACHMENT 175/3
UAF Faculty Senate #175, May 2, 2011
Submitted by the Administrative Committee

**OUTSTANDING SENATOR OF THE YEAR AWARD
FOR
ACADEMIC YEAR 2011**

WHEREAS, Rainer Newberry has served the university in the UAF Faculty Senate for the past nine years; and

WHEREAS, Rainer Newberry has provided a mother lode of leadership as Chair of the Curricular Affairs Committee during academic years 2003 through 2006, and 2010-2011; and

WHEREAS, Rainer Newberry has also served as Chair of the Curriculum Review Committee for the past seven years; and

WHEREAS, Rainer Newberry has served as a member of the Core Review Committee from 2010-2011; and

WHEREAS, Rainer Newberry has served as a representative of both Curricular Affairs and Curriculum Review on the Faculty Senate Administrative Committee; and

WHEREAS, Rainer Newberry has led the Curricular Affairs Committee to pay dirt in bringing 10 motions before the Faculty Senate; and

WHEREAS, Rainer Newberry engaged faculty in dialog aimed at digging to the core of academic issues ranging from courses designed for high school up to stacked graduate courses; and

WHEREAS, Rainer Newberry, unabashedly ungroomable, has provided down-to-earth, provocative and highly caffeinated advocacy for issues about which he is passionate; now

THEREFORE, BE IT RESOLVED, That the UAF Faculty Senate, not wishing to take his outstanding service for granite, recognizes Rainer Newberry as Outstanding Senator of the Year for Academic Year 2011. He rocks!

ATTACHMENT 175/4
 UAF Faculty Senate #175, May 2, 2011
 Submitted by the Core Review Committee and Curricular Affairs Committee

MOTION:

The UAF Faculty Senate moves to amend the policies on course compression and course approval as shown below:

EFFECTIVE: Fall 2011

RATIONALE: If core courses are important enough to be reviewed for compressed offerings, then why not all courses? Are not all courses important? Doing so creates a uniform evaluation method for this variety of course offerings. Further, we ought to be able to use the lessons learned in compressing core courses to non-core courses. Along those lines we intend to have guidelines for course compression created as part of the 'course and degrees manual'.

[[]] = Deletions

BOLD CAPS = Additions

Any **EXISTING SEMESTER-LONG** course **THAT IS TO BE OFFERED IN A "compressed to less than six weeks" FORMAT** must be approved by the college or school's curriculum council **AND THE APPROPRIATE UAF FACULTY SENATE COMMITTEE (SADA, CORE REVIEW, CURRICULUM REVIEW OR GAAC)**. Any **NEW** [[core]] course [[compressed to less than six weeks must be approved by the Core Review Committee.]] **PROPOSAL MUST INDICATE THOSE COURSE COMPRESSION FORMAT(S) IN WHICH THE COURSE WILL BE TAUGHT. ONLY APPROVED COUSE FORMATS WILL BE ALLOWED FOR SCHEDULING.**

ATTACHMENT 175/6
UAF Faculty Senate #175, May 2, 2011
Submitted by the Curricular Affairs Committee and
General Education Revitalization Subcommittee

MOTION

The General Education Revitalization Committee (GERC) and its predecessor, the Core Revitalization and Assessment Group (CRAG), both found support within themselves and among the broader UAF faculty for revision of the UAF Core Curriculum to incorporate a

ATTACHMENT 175/7
UAF Faculty Senate #175, May 2, 2011
Submitted by the Graduate Academic and Advisory Committee

RESOLUTION:

The UAF Faculty Senate recommends the Office of International Programs (OIP), in consultation with national immigration legal counsel, review UAF's interpretation of the "completion date" for graduate programs used for international students, and revise the "completion date" definition to enable students to complete all program requirements before losing F-1 status.

Motivation and background

According to U.S. immigration rules students in F-1 status have to leave the country within 2 months of the expiration of their visa, or the end date of their graduate program, whichever comes first. Currently UAF considers students in F-1 status to have completed their graduate program ten days after the date of their defense or after the last in-person meeting of a required course.

In contrast the graduate program for non-foreign students terminates at the end of the semester during which the students have fully met all UAF graduate school requirements.

Students often do not take in-person coursework during the semester they finish their degree, instead taking 698 (non-thesis research project) or 699 (thesis/dissertation, preparing for scholarly or research activity) which does not extend their visa eligibility under the current definition.

Typically, a students' thesis is not 100% complete at the date of the defense. The graduate committee recommends some amount of additional work, such as collecting supplementary data or refining the existing data analysis.

This additional post-defense work often requires access to specialized scientific instrumentation, computer software/hardware, sample collections, and datasets that are not accessible from another location.

Due to the current definition a student can no longer be paid ten days after his/her defense. While this can be overcome by application for Optional Practical Training (OPT), the process of securing F-1 OPT status requires significant advance planning and expenditure of both student and university resources.

Many universities use a more student-friendly definition of the "completion date," such as the end of the semester in which the student defends the thesis, the date when all requirements are fulfilled or the date of graduation and degree conferral. [See the appendix for examples.]

Immigration law is complex and contains many ambiguous regulations. Lawyers often specialize in the field of immigration law and dedicate their whole career to serving clients in this area.

Seeking consultation from a lawyer specializing in immigration law would aid UAF in revising its definition of the "completion date" for graduate students and ensure that U.S. immigration law is complied with.

Appendix:

What Constitutes 'Graduate Program Completion Date' for International Students at some other US Universities? (compiled on: April 6, 2011)

ATTACHMENT 175/8
 UAF Faculty Senate #175, May 2, 2011
 Submitted by the Graduate Academic and Advisory Committee

MOTION:

The UAF Faculty Senate moves to amend the academic dismissal policy for graduate students (currently stated on page 48 of the 2010-2011 UAF Catalog) as follows:

EFFECTIVE: Fall 2011

RATIONALE: This amendment combines two existing items [(c) and (d)] that are defined to be “unsatisfactory performance.” It also adds a paragraph delineating the consequences that may result if one is academically dismissed from a graduate program.

[[]] = Deletions
 CAPS = Additions

ACADEMIC DISMISSAL

Graduate students –If recommended by the department chair, the graduate advisory committee, and the dean of the college or school, and approved by the Dean of the Graduate School, a student will be dismissed because of unsatisfactory performance. Unsatisfactory performance is deemed as one or more of the following:

- a. Exceeding maximum time limit for degree.
- b. Not being registered at UAF for a minimum 6 credits per year unless on approved leave of absence.
- c. Having less than 3.0 cumulative GPA ON COURSEWORK DIRECTLY RELATED TO DEGREE REQUIREMENTS FOR TWO CONSECUTIVE SEMESTERS. [[for courses taken since admission to graduate school.]]
- [[d. Being on probationary status for more than two consecutive semesters.]]
- [[e]]**d.** Violating the Student Code of Conduct.
- [[f]]**e.** Lacking progress as judged by the advisory committee and documented on the student's annual report.
- [[g]]**f.** Having substantive inaccuracies in the student’s application for admission.

If the student does not have a graduate advisory committee, dismissal can occur upon the recommendation of the department chair and the dean of the college or school, with approval by the Dean of the Graduate School.

PRINTABLE NOTATION ON YOUR TRANSCRIPT THAT WILL STATE YOU WERE "ACADEMICALLY DISMISSED FROM DEGREE PROGRAM." YOU WILL NOT BE ELIGIBLE TO RECEIVE ANY TEACHING OR RESEARCH ASSISTANTSHIPS OR OTHER GRADUATE FELLOWSHIPS. OPPORTUNITIES TO RECEIVE FINANCIAL AID WILL BE SEVERELY LIMITED.

ATTACHMENT 175/9
 UAF Faculty Senate #175, May 2, 2011
 Submitted by the Curricular Affairs Committee

**Curricular Affairs Committee
 Meeting Minutes for April 6, 2011**

Voting Members present: Rainer N. (Chair), Carrie B., Dave V., Sarah F. (phone); Diane M. (phone), Jungho B.

Non-voting Members present: Carol L., Libby E., Anita H., Linda H. Jayne H.

Carol Lewis noted she will talk to the deans regarding high school courses at next their meeting (which takes place next week).

1. April 7 Faculty Forums

- o Carrie plans to take notes at the afternoon meeting; Jayne will make sure the meetings are recorded via audio conference.
- o The only comments have been from Terrence Cole regarding history vs. histories.
- o Technology is still being discussed, along with the bullet points.
- o Deadline for all comments and changes is April 20, in order to make the April 22 Administrative Committee agenda/meeting.
- o There was consensus that the group would prefer NOT to submit a document if they don't come up with a draft that is acceptable to the group.
- o Some discussion about committee members continuing this effort next year. There will be two committees: one to set the goals and a second to decide how we get there.

2. Subcommittee for Stacked Courses:

From Ken A. – Chair of GAAC:

GAAC met last Monday and gave its blessing to go ahead with such a study and develop stacked course guidelines if the findings of such study indicate the need. Orion Lawler and Lara Dehn have both agreed to participate as GAAC representatives. Given that Orion and Lara have a strong vested interest in these courses and were two of the GAAC members who were most concerned about the stacked course guidelines, I expect they will be fantastic additions to the group. They are both / conce Oriollerl comb/ witlerFainer Nlans to taskAnitoneyA. o tals setrvllerlhis esbcommittee .
 U

- Currently, there is no review process or requirement for approval in order to change the delivery format of an already approved course.
- Suggestion: Invite instructors who have taught these compressed courses to give input.
- How do we assess the effectiveness?
Pre/post tests were suggested.
Surveys?
Faculty input is needed.

4. Courses designed for High School students:

The Administrative Committee felt that this issue was complicated. They want the issue to be taken up again next Fall.

ATTACHMENT 175/10
UAF Faculty Senate #175, May 2, 2011
Submitted by the Faculty Affairs Committee

Faculty Affairs Committee
Meeting Minutes for April 22, 2011

Members present: Jane Allen (by phone), Mike Davis (by phone), Cecile Lardon, Andrew Metzger, Morris Palter, Jennifer Reynolds

Teaching by Non-Regular Faculty: We have made major progress on this project. The Faculty Affairs Committee now has data files from Banner for 3 ½ academic years, from Fall 2007 through Fall 2010. Colleen Abrams (Registrar's Office) worked with Jennifer Reynolds to produce custom files for the Faculty Affairs Committee. Analysis of the data requires combining information from

FACULTY AFFAIRS COMMITTEE 2010-2011 ANNUAL REPORT**Members:**

Jane Allen	CRCD, Kuskokwim Campus (Bethel), Math
Andy Anger	CRCD, Community & Technical College (Fairbanks), Applied Business and Accounting
Mike Davis	CRCD, Bristol Bay Campus (Dillingham), Rural Development
Lily Dong	SOM, Business Administration
Roger Hansen	GI, Seismology
Cecile Lardon	CLA, Psychology
Andrew Metzger	CEM, Civil & Environmental Engineering
Morris Palter	CLA, Music
Jennifer Reynolds (chair)	SFOS, Oceanography

regularly scheduled elections or by attrition, whichever occurs first. This would result in a one-year overlap between previous and new representation, and a temporary increase in the number of senators. At the April 2, 2011 Faculty Senate meeting, FAC submitted a motion to amend the Bylaws accordingly. The motion was passed unanimously and will take effect in Fall, 2011.

Teaching by Non-Regular Faculty: The Faculty Affairs Committee has been developing this project over several years and made major progress during 2010-11. Non-regular faculty are defined as those who are not tenure-track or research faculty. We are looking at the role of non-regular faculty in teaching at UAF, using the number of course sections as the reference. This approach was adopted because FAC wanted data on how, where, and why non-regular faculty were teaching at UAF, in order to understand and improve how different units at UAF operate, to determine whether there is a problem, and to establish a baseline for future comparison. This approach is different from the more common surveys across the country that focus on the numbers of tenure track versus non-tenure track faculty and use the number of faculty as the reference.

The Committee's perspective is that there are both positive and negative aspects to teaching by non-regular faculty. One major question is what is a healthy balance for the mission(s) of a university.

Positive aspects: Expand the range of instructor expertise; use local resources (especially in the case of community colleges); greater institutional flexibility; potentially lower per-course instruction costs.

Negative aspects: Large numbers of instructors not participating in program and curriculum development, student advising, and university service; large numbers of instructors without a university-wide perspective (focus only on teaching their own classes); lack of continuity; students have difficulty finding and working with instructors outside of class time; instructors subject to favoritism; lack of job security leads to potential unwillingness to push or challenge students. Instructing courses is not the only role for faculty. In a broader sense, using large numbers of part-time faculty shrinks the proportion of faculty who have long-term commitment to the university.

Direct implications for the tenure-track and research faculty: Use of non-regular faculty for instruction, especially part-time faculty, shifts the burden of student advising, service, curriculum design, and dept/school/university governance disproportionately onto full-time regular faculty.

Another question is whether the role of non-regular faculty instructor is positive or negative for the individual faculty member. The 2007-08 Faculty Affairs Committee defined categories of non-regular faculty.

Professionals employed elsewhere, who offer a course based on their unique experience to augment programs at UAF. They may teach the course primarily for non-monetary personal rewards.

Retirees who teach a course suited to their skills which augments programs at UAF. They enjoy the benefits from their retirement and are not dependent on income from teaching at UAF. They also may teach primarily for non-monetary rewards.

Post-doctoral researchers, recent graduates or graduating Ph.D. students who teach a class to garner experience in preparation for a career in academia.

Adjunct Faculty who are repeatedly asked to teach courses in place of full-time faculty, teach more than one class a semester, and/or are trying to build a career based on this piecemeal

approach. These people are particularly vulnerable if they are dependent on adjunct teaching assignments for personal income.

During 2010-11, Jennifer Reynolds worked with Colleen Abrams (Registrar's Office) to produce

ATTACHMENT 175/11
 UAF Faculty Senate #175, May 2, 2011
 Submitted by the Committee on the Status of Women

Committee on the Status of Women 2010-11 Annual Report

The Committee on the Status of Women (CSW) met monthly during AY 2010-11 concerning issues affecting women faculty at UAF.

CSW continued the “Brown Bag Lunch” series on topics of faculty interest held in various campus locations and via elluminate-live. Some of the “Brown Bag” topics were “Transitions – Graduate Student through Full Professor” and “Making a Great Life Here”. CSW will continue to organize these informal discussions with such topics as “Worklife Balance” in 2011-12.

CSW helped to get the resolution to strongly request that all Faculty Review Committees choose to follow the traditional option of allowing a candidate for Tenure, Promotion, or Comprehensive Review to opt for an “open” meeting, and that “mandatory closed” meetings be avoided, publicly reaffirmed by UAF’s Faculty Senate in September 2010.

In October 2010, CSW organized UAF’s sixth annual Women Faculty Luncheon, which was web-streamed for faculty who could not attend in person. Over one hundred women faculty attended this event with UA Museum of the North Director Carol Diebel giving a fantastic keynote address. We gratefully acknowledge the financial support for this event from the Office of the Chancellor. We are in the process of securing the funding and planning for the seventh luncheon in October 2011.

CSW members participated on a Women and Gender Studies Panel, “Where Are the Women?”, where UAF practices related to employment, retention and promotion of women faculty, lecturers, and instructors were examined in December 1010.

In February 2011, CSW was given a presentation on the “Women in the STEM Disciplines at UAF” project where some of the statistically significant findings were that there are more women than expected in term/soft money positions and that there are more women in lower rank tenure track positions than men and conversely more men in higher tenure track ranks than women. CSW is deciding if the committee would like to further pursue some of these questions.

In April 2011, CSW again organized a two hour comprehensive tenure and promotion workshop, **Planning Strategically for Promotion and Tenure**. The workshop highlighted strategic planning for promotion and tenure and faculty attended both in person and via web-stream. This extremely useful workshop, which we facilitate annually, provides an informal venue for faculty to discuss strategies, file preparation, mentoring, effectively preparing for tenure and/or promotion, fourth year reviews, and other issues related to the T&P process for both United Academics and UAFT.

CSW has a permanent seat on the Chancellor’s Diversity Action Committee (CDAC). This committee met monthly during AY 2010-11, and the CSW representative brought issues of equity to the attention of the committee.

In Progress:

Discussion of the issue of term-funded and adjunct faculty , especially as these issues differentially affect women

Gathering and analyzing historical data information with gender on time to tenure and promotions, rank, and salary information for faculty at UAF for at least the last ten years – Gender bias? CSW is currently waiting for fifteen years of statistics from Institutional Research on nonretention.

Promotion workshop for Associate Professors moving to Full Professors

ATTACHMENT 175/12

UAF Faculty Senate #175, May 2, 2011

Submitted by the Faculty Development, Assessment and Improvement Committee

**UAF Faculty Development, Assessment and Improvement Committee
Meeting Minutes for April 11, 2011**

I. Josef Glowa called the meeting to order at 8:07 am.

II. Roll call:

Present: Melanie Arthur, Diane Erickson, Josef Glowa, Kelly Houlton, Julie Joly, Channon Price, Larry Roberts

Excused: Mike Castellini, Alexandra Oliveira

III. Report from Diane

There are workshops this Tuesday and Thursday, one on using virtual worlds in teaching, and one on working with undergraduate researchers. Diane has been getting a lot of requests for making these Faculty Development opportunities available via audio conference – particularly from the Kuskokwim campus.

Unfortunately Chris Lott had to cancel his presentation on Instructional Design at the last minute, so this session will be rescheduled sometime in the future.

Diane is also currently working on getting the upcoming Promotion and Tenure workshop advertised. The workshop will be on Friday, April 29, 10:00 am – 12:00 pm in 109 Butrovich, and it will also be webcast. All UNAC and UAFT faculty are invited. This workshop is sponsored by the Committee on the Status of Women.

IV. Old Business

Josef reported that at the last Faculty Administrative Committee meeting, he brought up that the FDAI committee could possibly look into three systems for student evaluations if they were suggested by the Provost's Office. Provost Henrichs said that it was an issue too complex for the FDAI committee and that she did not think we would have the time. She also indicated currentlop3y were

chance for the FDAI committee to get some concrete ideas on what we should focus on next. CP suggested that incoming Faculty Senate President Cathy Cahill may be interested in this meeting as well.

Josef reminded us that Joy Morrison has offered to take two FDAI committee members with her to the POD conference in Atlanta, GA, October 26 – 30, 2011. Larry reminded us that next year's Lilly Arctic Institute will be held in Kodiak the first week of April.

VI. Next meeting

Josef will check with Provost Henrichs' schedule and send out a meeting Doodle to our committee to schedule our next meeting during the first week of May.

VII. Adjourned at 8:35 am.

Respectfully submitted by Kelly Houlton.

Members agreed the specifics of the academic dismissal policy should be spelled out. Regine noted that the time period on item c. needs to be clarified. Add language “in graduate study plan” to that item.

Larry Duffy will incorporate the revisions into the language of the proposed motion and will bring it back to the committee.

B. F-1 Students

Larry Duffy noted that the Department of Labor sets the rules and that it's a Homeland Security

Suggested addition to the UAF Catalog under ACADEMIC DISMISSAL (current catalog definition) page 48 of the 2010-11 catalog:

Graduate students If recommended by the department chair, the graduate advisory committee, and the dean of the college or school, and approved by the Dean of the Graduate School, a student will be dismissed because of unsatisfactory performance. Unsatisfactory performance is deemed as one or more of the following:

- a. Exceeding maximum time limit for degree.
- b. Not being registered at UAF for a minimum 6 credits per year unless on approved leave of absence.
- c. Having less than 3.0 cumulative GPA on courses taken since admission to graduate school.
- d. Being on probationary status for more than two consecutive semesters.
- e. Violating the Student Code of Conduct.
- f. Lacking progress as judged by the advisory committee and documented on the student's annual report.
- g. Having substantive inaccuracies in the student's application for admission.

If the student does not have a graduate advisory committee, dismissal can occur upon the recommendation of the department chair and the dean of the college or school, with approval by the Dean of the Graduate School.

PROPOSED ADDITION TO THE ABOVE:

The consequences of being academically dismissed from your graduate program are significant and may include all of the following ramifications. Your status will be changed from being a graduate degree-seeking student to a non-degree student. Any classes you may have pre-registered for will be dropped. You will have a printable notation on your transcript that will state you were "Academically Dismissed from Degree Program." You will not be eligible to receive any teaching or research assistantships or other graduate fellowships. Opportunities to receive financial aid will be severely limited.

Graduate Academic and Advisory Committee Meeting Minutes for April 11, 2011

9:00-10:00 a.m.

408 Rasmuson Library (Kayak Room)

Voting members present: Ken A. (chair); Lara D.; Regine H.; Orion L.; Anupma P.; Jen S.

Non-voting members present: Anita H., Karen I, Larry D., Laura B., Libby E.

Guest: Roy Roehl, School of Education

Other: Jayne (notes)

1. Discussion/modification/approval of agenda

The agenda was approved as submitted.

2. Discussion/approval of minutes from 3-28-2011 meeting

The minutes were approved as submitted.

3. Review of new GAAC proposals

business days after thesis defense. Many other universities interpret the "completion of the program" differently.

Ken noted that VC Mike Sfraga oversees OIP; and Carol Holz carries legal liability for her role. It may be helpful to acquire a legal opinion from an attorney specializing in immigration law.

The consensus was that approaching the problem by having students enroll in a one-credit course

ATTACHMENT 175/14
UAF Faculty Senate #175, May 2, 2011
Submitted by the Research Advisory Committee

resource could increase capacity and lower costs, especially when the peak capacity needed is much less than the average (the “suburbs” vs “timeshare” model). However, many of these small clusters exist to fill a specialized niche that would not centralize well, such as running department-specific

ATTACHMENT 175/15
UAF Faculty Senate #175, May 2, 2011

The 2011 Usibelli Awards for Distinguished Teaching, Research,

ATTACHMENT 175/16
UAF Faculty Senate #175, May 2, 2011

2011 Emerita/us

Dr. Robert Arundale, Professor of Communication, Emeritus

Dr. Stuart "Terry" Chapin, Distinguished Professor of Biology, Emeritus

Dr. Thomas Clausen, Professor of Chemistry, Emeritus

Mr. Kenneson Dean, Research Professor of Remote Sensing, Emeritus

Dr. John Fox, Associate Professor of Land Resources Management, Emeritus

Dr. Carol Gold, Professor of History, Emerita

Ms. Marjorie Illingworth, Associate Professor of Developmental Studies, Emerita

Dr. Douglas Kane, Professor of Civil.5 0 Tw 16.393 -gineTc us

ATTACHMENT 175/17
 UAF Faculty Senate #175, May 2, 2011
 Submitted by the Administrative Committee

MOTION:

The UAF Faculty Senate moves to endorse the 2011-2012 committee membership as attached.

EFFECTIVE: Immediately

RATIONALE: New Senate members' preference for committee selection were reviewed and weighed against membership distribution from schools and colleges.

STANDING COMMITTEES

Curricular Affairs Committee

Anthony Arendt, GI (12)
 Jungho Baek, SOM (12)
 Carrie Baker, CLA (12)
 Retchenda George-Bettisworth, CLA (13)
 Brian Himelbloom, SFOS (12)
 Diane McEachern, CRCD Kuskokwim (13)
 Debra Moses, CRCD CTC (13)
 Rainer Newberry, CNSM (12) – (2010-11 chair) –
 convener
 Todd Radenbaugh, CRCD Bristol Bay (13)
 David Valentine, SNRAS (12)

Faculty Affairs Committee

Ken Abramowicz, SOM (13)
 Mike Davis, CRCD Bristol Bay (12)
 Chris Fallen, IARC (13)
 Karen Gustafson, CLA (13)
 Cecile Lardon, CLA (13)
 Jeremy Mathis, SFOS (13)
 Andrew Metzger, CEM (12) – convener
 Margaret Short, CNSM (13)

Unit Criteria Committee

Vladimir Alexeev, IARC (13)
 Sukumar Bandopadhyay, CEM (13)
 Perry Barboza, CNSM (12) – (2010-11 chair)
 – convener
 Stephen Golux, CLA (13)
 Karen Jensen, CLA (12)
 Debra Jones, CES (12)
 Cathy Winfree, CRCD CTC (13)

PERMANENT COMMITTEES

Committee on the Status of Women

Melanie Arthur, CLA (12)
 Nilima Hullavarad, INE (13)
 Stefanie Ickert-Bond, IAB (12)
 Jessica Larsen, GI (13)
 Jenny Liu, CEM (13)
 Ellen Lopez, CANHR (13)
 Shawn Russell, CRCD (12)
 Derek Sikes, CNSM (13)
 Kayt Sunwood, Women's Center
 Jane Weber, CRCD (12) – Chair

Core Review Committee

CLA:
 Derek Burleson, English (13)
 David Henry, Humanities (12)
 Chanda Meek, Social Sciences (12)
 Jean Richey, Communication (12)
 Anne Christie, Library (13)
 Pending At-Large CLA (13)
 CNSM:
 Latrice Laughlin, Math (12) – (2010-11 chair) –
 convener
 Rainer Newberry, Science (12)

Faculty Development, Assessment & Improvement

Stephen Brown, CES (13)
Josef Glowa, CLA (12) – (2010-11 chair) – convener
Duff Johnston, CLA (13)
Julie L. Joly, SNRAS (13)
Franz Meyer, GI (13)
Alexandra Oliveira, SFOS (12)
Joy Morrison, Faculty Development Office - ex officio

Graduate Academic & Advisory Committee

Donie Bret-Harte, CNSM (13)
Vincent Cee, CLA (13)
Lara Dehn, SFOS (12)
Orion Lawlor, CEM (13) – convener
Elisabeth Nadin, CNSM (13)
Chung-sang Ng, CNSM (13)
Sue Renes, SOEd (12)
Xiong Zhang, CEM (12)

Research Advisory Committee

Roger Hansen, GI
Sarah Hardy, SFOS (13)
John Heaton, CLA (13)
Joanne Healy, SOEd (13)
Kris Hundertmark, IAB
Orion Lawlor, CEM (13)
Peter Webley, GI, ARSC – convener
Mike West, GI
Mark Myers, VCR – ex officio

Curriculum Review

Rainer Newberry (2010-11 chair) – convener
Membership updated with unit curriculum council chairs
in Fall 2011.

ATTACHMENT 175/18
 UAF Faculty Senate #175, May 2, 2011
 Submitted by the Administrative Committee

MOTION:

The UAF Faculty Senate moves to adopt the following calendar for its 2011-2012 meetings.

EFFECTIVE: Immediately

RATIONALE: Meetings have to be scheduled well in advance to allow for reservations at the Wood Center and to facilitate planning for Faculty Senate members.

Meeting #:	Date	Time	Type
176	Mon., Sept. 12, 2011	1-3 PM	Audio Conference
177	Mon., Oct. 3, 2011	1-3 PM	Face to Face*
178	Mon., Nov. 7, 2011	1-3 PM	Audio Conference
179	Mon., Dec. 5, 2011	1-3 PM	Audio Conference**
180	Mon., Feb. 6, 2012	1-3 PM	Face to Face
181	Mon., Mar. 5, 2012	1-3 PM	Audio/Video Conference
182	Mon., Apr. 2, 2012	1-3 PM	Audio Conference
183	Mon., May 7, 2012	1-3 PM	Face to Face

*The Chancellor's Reception for Faculty Senate is scheduled for the evening of Oct. 3, and the CSW Women Faculty Luncheon occurs the following day, Oct. 4.

**Physical location being determined. Ballroom closed for renovations.

ATTACHMENT 175/19
UAF Faculty Senate #175, May 2, 2011
Submitted by the Administrative Committee

MOTION:

The UAF Faculty Senate moves to authorize the Administrative Committee to act on behalf of the Senate on all matters within its purview, which may arise until the Senate resumes deliberations in the Fall of 2011. Senators will be kept informed of the Administrative Committee's meetings and will be encouraged to attend and participate in these meetings.

EFFECTIVE: May 2, 2011

RATIONALE: This motion will allow the Administrative Committee to act on behalf of the Senate so that necessary work can be accomplished and will also allow Senators their rights to participate in the governance process.