



B. Approval of Minutes to Meeting #177

The minutes for meeting #177 were approved.

C. Adoption of Agenda

The agenda was adopted as submitted.

II Status of Chancellor's Office Actions

A. Motions Approved: None

B. Motions Pending: None

III A. President's Remarks – Cathy Cahill

President Gamble has asked that UA policy and regulations be reviewed, assigning the task to both system and governance groups. UAA and UAS are also involved in the review. Faculty Senate committees will be asked to review various assigned portions. Cathy and Jennifer are seeking feedback from the faculty perspective and have asked that reviewers look for red flags (top priorities that need to be addressed soon; e.g., a regulation that conflicts with federal regulations), redundancies, outdated content; and land mines (controversial, difficult to fix). Suggestions are also sought for tweaking the language. The assignments have been distributed to members of the Administrative Committee to take to their committees.

Dave V. asked about the process for weaving together all the information coming out of the committees, and whether the senate will vote on this. Cathy responded that she and Jennifer will synthesize the feedback from the committees and then share and compare with the results from the other MAUs. They are seeking a unified faculty response across the three MAUs via Faculty Alliance.

B. President-Elect's Remarks – Jennifer Reynolds

Jennifer had two brief topics to mention. The first was the online discussion groups which are proving very useful to help guide the committees. Be aware that the groups are not meant to be private and that other involved parties have been allowed access.

The second topic concerned the health care issue about the tobacco surcharge – a recent news item in the Statewide Voice. There had been concern that statewide would apply the tobacco surcharge to anyone who smokes in the household where an employee lives, but this has now been removed. It will only apply to the insured employee and their dependents on the program.

IV A. Chancellor's Remarks – Brian Rogers

The Chancellor reported that the Accreditation: report has been received from the reviewers so they can review it and fix any errors of fact. He noted it's a spectacular report. The review team recognized the level of effort that was put into it by everyone, especially for a brand new process. They'll know if the full NTcw5wger-.2( v4ralgers )TJT0 Tc0 Tw(k TheoelsiVsoll k7eg4(okes m)8.tnifi)T acceTw(ptn grou reporou1.12

The Board of Regents met last week and approved the budget request from President Gamble. Now it goes forward to the governor. Now is the time for anyone with issues concerning the operating or capital budgets to coordinate with Ann Ringstad and communicate concerns to the governor's office. We're in a good position with the governor with regard to money for pay, utilities, and operations and maintenance; but, for things such as indigenous studies or the new veterinary program, it may come down to how well the university advocates for those items with the governor and the legislature.

Deferred maintenance is the only priority in the capital budget right now. There's a long list of UAF facilities that need rehabilitation. The governor has promised \$37 million to the UA system for deferred maintenance and they're trying to get him to do even more than that.

Cecile L. commented on the need to replace Gruening Building and Chancellor Rogers agreed. However, the next new building will be for engineering. It will have two large classrooms; one accommodating 60 students and the other for 120. It will connect Bunnell and Duckering Buildings, taking some pressure off of Schaible Hall for large classes.

B. Provost's Remarks – Susan Henrichs

The Provost noted that UAF is now beginning the next seven-year cycle of accreditation. Next fall a

Cathy introduced the topic which originates from President Gamble's office. He is gathering input from communities throughout the state at this time via listening sessions, and there are plans to gather input from within the university community next spring. Currently, listening sessions are taking place at the UA branch campuses. Cathy asked faculty at those locations to go and listen to the community input. Faculty Alliance would like to gather faculty feedback from these sessions to help guide the future listening sessions. Session information and a link to an online survey are posted online at: <http://www.alaska.edu/shapingalaskasfuture/listening-sessions/>

Lara H. asked what sessions have occurred thus far and how well they were attended. Cathy reported that sessions had occurred at Eagle River and Bristol Bay. The word didn't get out well for the Eagle River session and attendance was low. Mike Davis reported for Bristol Bay. Fuller Cowell was at their campus, in conjunction with their campus council. So, there was a pretty good discussion and participation. Todd R. noted they also had a Bristol Bay Campus visioning project going on and those folks got involved, too. They were able to communicate about their rural issues effectively.

Lara asked about publicity for these sessions as she hadn't heard about them before. She also wondered if the MAP agents know about this. Jennifer noted that President Gamble and Paula Donson have been advised that MAP agents could be useful contacts, but she doesn't know if MAP agents have been involved or not. The publicity focus is at the communities, not the campuses. Cathy and Jennifer are contacting specific faculty at each location (Mike D. at Bristol Bay, for example) to help gather feedback.

Lara asked about audio capability and Cathy responded that Associate Vice President for Academic Affairs, Paula Donson, is addressing that need and it's also the reason for the online survey. Faculty Alliance has been pushing on this issue.

Chancellor Rogers urged faculty to let external supporters of their programs know about the sessions and encourage them to speak on our behalf. Their feedback will carry more weight at these sessions. MAP and CES agents would be effective in making contacts with constituents and he's made a note to follow up with that.

B. Stay on Track Program – Cathy C., Jennifer R.  
<http://www.alaska.edu/stayontrack/>

Link for "Time is the Enemy" document:  
<http://www.uaf.edu/uafgov/faculty-senate/meetings/2011-2012-meetings/#178>

Cathy described the new program which is aimed at first-time, full-time freshman who want to obtain their degree in four years. It is created and run by Statewide. The problem some faculty have noted is that the majority of students don't fit into this category, and may be influenced by the program to think that they're second-class citizens if they're not fitting into this group. Students need to know the faculty are there for them and that their goals are valid no matter what their educational goals are. The program is being pushed right now, but of course, the faculty want students to have the college experience that suits what they need.

Mike E. commented that enrolling in 12 credits is considered full-time for financial aid purposes, and students have come to accept this definition. But, they cannot finish a degree in less than five years at 12 credits a semester. This is one reason behind the program's development.

Lara H. asked how bottleneck courses like Chemistry are being dealt with. Cathy said they're working on ways to get more students through those particular courses. They looked into whether students can

take certain courses off-sequence, but their accrediting body said no. It is acknowledged that there are bottlenecks, but they are being discussed and everyone is examining courses and frequency of offering that would allow students to finish in four years.

Elisabeth N. commented about the signs she's seen around campus to advertise the program. Was there input from students for these? Chancellor Rogers noted that the campaign came out of the system office with little campus input. Mike E. said there was so

already attended the smaller ceremony. He also asked about master's students who wished to attend the larger ceremony for recognition rather than the separate one.

Cecile L. noted that the larger ceremony is already so long that more people start to leave as their person has been recognized. There is a balance needed between creating a sense of community and providing individual subgroups the recognition deserved.

Orion L. reported about GAAC's discussion. The viewpoint of GAAC's graduate student was that it seems strange to pull out just master's students from Commencement. Why not also pull out the Ph.D. students for a smaller, special ceremony? Jennifer R. noted the focus on the master's students was because there was a feeling they were being shortchanged. Orion suggested a reception as a means to incentivize attendance at the smaller ceremony.

Sue R. reminded everyone of the fact that some graduate faculty teach on Thursday night before graduation, and some departments already host their own small gatherings.

Ken A. suggested considering what Virginia Tech does at commencement. Their entire department faculty got up and congratulated students as they received their diplomas. There was time to talk to the individual students and interact with families. He also suggested that advisors hood their students and then the students are congratulated by all the department faculty in line. It's the personal experiences that encourage people to come, and to stay.

Elisabeth N. suggested having everyone together for brief formal ceremony (involving the special speaker and regents, etc.) and then break into colleges where there is more personal attention given -- such as to hooding graduates.

Cathy asked everyone to get on Google groups and throw out ideas. Senators were urged to send in their votes on having a separate ceremony, particularly now that they've heard the students seem to be in favor of it. Jennifer suggested listing all the options that have been proposed and members responding to them.

Laura Bender noted that Friday evening has been proposed for 2012. Thursday might be too early for those traveling. Laura will summarize the information she has in writing.

- D. UAF Mission Statement – Susan Henrichs  
<http://www.uaf.edu/uaf/about/mission/>

In the interest of time, Susan referred to her earlier remarks (see item B, above).

BREAK

## VI Public Comments/Questions

No public comments were made.

## VII Guest Speaker

- A. Fred Schlutt, Vice Provost for Outreach and Engagement  
Topic: Outreach and Engagement Plan

Fred provided a brief overview of what's been happening under his direction in the last year and a half at Cooperative Extension Service, where programs have been realigned and become more issue-based.

He described his work as vice provost for outreach. He has identified about 225 outreach programs throughout campus and the state. In most cases, these programs are centered on K-12 programs and the Fairbanks North Star Borough, reflecting the fact that this focus is required because of their NSF and NIH funding. The goal of the process he's started is to help move the science we do out to the state and to engage communities in addressing their needs and issues (energy and climate change were mentioned as examples).

He has involved all the deans and leaders of outreach to help identify how programs can be delivered statewide, as well as identifying what faculty need to do so. They are developing a center or clearing house for faculty where outreach plans can be developed and coordinated when grants are awarded.

They also wish to involve students in the effort of outreach. He mentioned Laura Conner who is working on student service learning.

There is a need for developing a culture at UAF of engagement by faculty with communities throughout the state. He is working on helping to frame this for the UAF academy. They continue to meet in subgroups. One assignment in a chancellor's cabinet subgroup is to identify how many campus groups currently target Fairbanks K-12 students in the FNSB. Their goal is to create a resource that faculty can use.

Stephan G. asked if the outreach Fred described is more focused toward those with grants. Fred responded that the outreach is more general in nature, with the broader goal of taking the information generated on campus out to communities where it can be used. It's also a two-way process, where communities can come to the university with needs as well – engage with us.

Steve B. asked if he were on campus and wanted to find out who had expertise in a particular area, if he would be able to find that out through Cooperative Extension. Fred confirmed that outreach role of agents as part of Extension's land-grant mission. Steve noted that Extension agents know their communities well, and faculty can come to them to find out more about communities they may want to go into. Fred commented on the active role of their stakeholders in the current Strategic Direction effort underway.

Fred confirmed a similar role for Marine Advisory Program agents at SFOS, following a comment by Jennifer Reynolds. He noted that the efforts he's described have focused on local areas, but the goal is to be inclusive of all areas and faculty throughout the state. Jennifer also commented on the fact that there are many individual faculty who've worked extensively to create partnerships within many communities. Fred responded he's still finding out about many of these partnerships and doesn't want to overlook anyone.

Lara H. spoke about communities potentially being overwhelmed with the outreach efforts of a large number of diverse scientists. Fred reiterated that the goal is to create working partnerships, but noted the reality of what Lara described. He gave the example of Barrow and the hundreds of grants being worked on there and corresponding numbers of researchers who come in, do their research and then leave without sharing the results with the community. Communities don't wish to be used in such a fashion and get no useful information in return.

Lara commented on the need to educate the faculty about how to get involved and give back to the communities where they've conducted research. Fred responded about the benefits of having CES agents in communities who are doing that, but noted there are no MAP or CES agents in Barrow. He wants an Extension and MAP presence there. Lara mentioned the need not to go in uninvited, along

with the existing role of the Ilisagvik College in Barrow. Jennifer emphasized that doing so would be in response to the village's request and not a unilateral move. Fred mentioned dialog with the Barrow community last April.

Cindy H. shared about the arts outreach of the campus and her work with high school students on arts projects and summer camps. She urged Fred to include the arts in the efforts he's described which have primarily mentioned research and Extension. Fred acknowledged the need for the deans or outreach managers at CLA and SOED to become more involved in the current process. A more inclusive and



C. UNAC – Jordan Titus

Stephan G. reported on Jordan's behalf. An agreement has been reached about the ORP case as a result of mediation meetings held at the request of the state and university in early October. A joint statement about the agreement is supposed to have been made, but is overdue at this time. The agreement still needs to be signed.

Information regarding upcoming general membership and executive meetings was provided.

UAFT – Jane Weber

Jane reported on the Joint Health Care Committee: All four unions (UNAC, UAFT, Crafts and Trades, and the Firefighters) have agreed to vote as a block whenever possible. They plan to meet before JHCC meetings to coordinate their votes.

IX Members' Comments/Questions/Announcements

A. December 5 Faculty Senate Meeting #179 – Location to be 401 IARC

Cathy explained how to find the location and the reason for the change.

B. Accreditation Steering Committee – Senate Rep vacancy

A one-year term is open for a volunteer from senate.

C. Edith R. Bullock Prize for Excellence – Nominations open

[http://www.alaska.edu/files/foundation/Bullock\\_Nomination\\_Form.pdf](http://www.alaska.edu/files/foundation/Bullock_Nomination_Form.pdf)

D. Chair Comments / Committee Reports (as attached)

Curricular Affairs – Rainer Newberry, Chair (Attachment 178/1)

Faculty Affairs – Andrew Metzger, Chair (Attachment 178/2)

Unit Criteria – Perry Barboza, Chair

Committee on the Status of Women – Jane Weber, Chair (Attachment 178/3)

Core Review Committee – Latrice Laughlin, Chair

Curriculum Review – Rainer Newberry, Chair

Faculty Appeals & Oversight

Faculty Development, Assessment & Improvement – Josef Glowka, Chair  
(Attachment 178/4)

Graduate Academic & Advisory Committee – Orion Lawlor, Chair  
(Attachment 178/5)

Student Academic Development & Achievement Committee – Cindy Hardy, Chair  
(Attachment 178/6)

Research Advisory Committee – Peter Webley, Chair; Orion Lawlor, Co-chair

Rainer N. reported for the Curricular Affairs Committee. He mentioned the issue of the Incomplete grading policy. The committee is discussing a proposed change to the length time allowed to complete an "I", changing it from one year to one semester beyond when the "I" is given. Further extensions beyond that semester would have to be arranged. Faculty are encouraged to participate in the discussion.

Andrew M. reported for the Faculty Affairs Committee. He explained the draft Annual Activities Report sample that was attached to the agenda, noting there has since been another revision which will

be included for the next meeting. Ken A. asked that the newer revision be shared with senators so they can provide feedback about it. Jennifer noted the senate will wait on a resolution from Faculty Affairs.

Orion Lawlor reported for the Graduate Academic & Advisory Committee. A revised policy for F-1 students who complete their graduate degrees has been approved by the university. The revision allows more time in the country than just ten days (which it was previously) for a student who has defended their thesis.

E. Other Comments

ATTACHMENT 178/1

UAF Faculty Senate #178, November 7, 2011

Submitted by Curricular Affairs Committee

**Minutes: Curricular Affairs Committee Meeting  
9/28/2011, 3:30-4:30 pm Kayak Room**

Voting members present: Rainer Newberry, Anthony Arendt, Carrie Baker, Jungho Baek, Dave Valentine, Debra Moses, Retchenda George-Bettisworth, Brian Himelbloom (audio), Todd Radenbaugh (audio).

Voting members absent: Diane McEachern

Non-voting members present: Doug Goering (audio), Dana Thomas, Lillian Anderson-Misel

Taking notes: Jayne Harvie

**A. OLD Business**

1. Approval of 14 Sept Minutes

Minutes were approved as submitted.

2. Chairperson and minutes taker elections (or whatever) for the year

Rainer formally accepted chairship of the committee.

Jayne agreed to take meeting notes to serve as minutes of the meetings and to help her stay tuned to the committee's ongoing business.

3. Request to approve R Newberry as chair of Curriculum Review Committee 2011-2012

6. NON-UAF courses taught AT high schools FOR high school students with UAF 100-level designators—Rainer Suggestion: students *taking such must have passed the SOA HS Exit Exams*  
Discussion on this topic was postponed for the next meeting.

## **B. NEW Business**

### 1. Proposed motion #1

...UAF Faculty Senate re-affirms its policy of I F after a year and requests Faculty Senate president to pursue making this OK with the BOR.

The consensus reached after much discussion online is to have existing policy reaffirmed by the senate. Brian H. will follow up on some of the specific problems that have been raised.

Additional data has been shared from the Registrar, and this will be included in the Faculty Senate agenda for Monday, October 3.

### 2. Proposed motion #2:

The UAF Faculty Senate moves to require that all new courses offered wholly or in part by distance delivery, and all existing courses adapted or converted to distance delivery, must be approved by the appropriate subcommittee of the Faculty Senate. Furthermore, if the mode of distance delivery changes, then the course must be re-reviewed by the appropriate committee.

Modes of distance delivery are those defined by the UA Office of Academic Affairs & Research: Independent Learning/Correspondence; Audio Conferencing; Video Conferencing; Web Meeting; Live Television/UATV; and Online/Web Delivered.

Effective: Spring 2012

Rationale: The Faculty Senate has primary authority to initiate, develop, review and approve academic criteria, regulation and policy (Faculty Senate Constitution, Article 1, Section 1). This includes curriculum review.

Distance delivery methods are fundamentally different methods of communication than face-to-face instruction. Effective instruction by distance delivery requires adapting or designing content for new formats and modes of communication. It cannot be assumed that a course approved for face-to-face

Debra mentioned that because of student failure rates, they pulled their developmental courses out of distance delivery. Doug and Dana both mentioned the fact that deans and department chairs may be totally unaware that courses in their units are being offered by distance, and the fact is that faculty can make extra money doing it. They can also earn extra money grading coursework for CDE.

Debra asked if these issues are brought up under the Program Review process, and Dana responded that they're not, but should be. Pass/fail rates need to be discussed.

Dana reiterated that consideration of converting programs to distance delivery needs to be included in the proposed motion. Doug noted that the motion is broad and there's the issue to consider of who is administering distance courses and programs – the schools and colleges or CDE. Faculty workload is another significant issue that needs to be looked at.

David noted this motion addresses only new offerings, not existing ones. There was general agreement that synchronous course offerings (e.g., video conference courses) were more positive overall than asynchronous offerings. There are also hybrid issues such as eLive to be considered. It was also generally agreed that departments need to be aware of what courses are being distance delivered. Ongoing communication with every department chair is needed on a regular basis and student outcomes and completion rates need to be examined because of how they're being affected by distance delivery. Dana encouraged the group to ask Alex Hwu to visit from CDE.

ATTACHMENT 178/2  
UAF Faculty Senate #178, November 7, 2011  
Submitted by Faculty Affairs Committee

**Faculty Affairs Committee**  
**October 19, 2011 Meeting Minutes**

Attendees:

Bella Gerlich, Ex-officio member  
Ken Abramowicz  
Cecile Lardon  
Chris Fallen  
Karen Gustafson  
Mike Davis, call-in  
Margaret Short  
Andrew Metzger

Proposed revision to faculty activities report (**attached**) - Presented by Dana Thomas (Vice Provost) and Barbara Taylor (Director of undergraduate research and Scholarly Activity; URSA).

Proposed changes in response to undergraduate research as a priority and a recognition of the need to track undergraduate research activities – motivation for proposed changes

Undergraduate research is an accreditation metric

FAC Committee generally supports the idea

Wording of Sections 4 and 5 needs to be revised – redundancy in listing undergraduate research

Additional discussion items; possible further additions to activity report:

Service-based learning activities

Distance education learning activities

Appeals and Oversight Committee

May, or may not, be beneficial to dissolve this committee

Inquiries (informal) about dissolving this committee (Abramowicz); dissolving committee may not be desirable

May be possible to improve/ modify committee to have greater impact

Further inquiry into committee's role and products/ activities in next years – **Action Item** for next meeting

Promotion for Term Faculty

Determine what action(s) if any occurred after last time this was discussed at FAC meeting

Engage CRCD to determine their current position and understanding on the issue

Contact Jane Weber

Teaching by Non-regular Faculty

Metzger taking lead

Working with Jennifer Reynolds to secure data from last academic year

On-going effort

# ANNUAL ACTIVITIES REPORT

Covers the period July 1, 2010 – June 30, 2011

**Instructions:** Respond to each section of this Annual Activities Report as completely as possible. If you have any questions, please consult with your dean or director, or contact the Office of the Provost at 474-5178. This report is to cover the period July 1, 2010 – June 30, 2011. Submit the completed report to your dean or director, together with a current CV, no later than **October 2**.

## 1. Personal Information

Name	Academic Title	Department/Division

## 2. Workload Summary

Year	Teaching (%)	Research (%)	*Service (%)

\* Include management under service.

## 3. Teaching

**Table 3.1: Instructional Activities**

Semester	Course Name, Number & Title	Credits	Contact Hours (Lecture & lab, i.e. 3&0)	Students # of	Type <sup>1</sup>	Shared <sup>2</sup>

<sup>1</sup> Classroom, studio, laboratory, distance delivery, undergraduate/graduate seminars, new course preparation, independent studies, non-credit educational activities, extension instructional activities, major revision of an older course, and other activities related to curriculum development.

<sup>2</sup> Name(s) of instructors if course is team-taught.

**Table 3.2: Student Advising – Graduate and/or Undergraduate**

Year	Type <sup>1</sup>	Number of Students





## 5. Integration of Teaching and Research

Table 5.1: Graduate Committee Chair:

A) Supervision of Thesis, Research/Creative Projects; B) Students with No Thesis or Project

Student Name	Duration <sup>1</sup>	Degree Sought	Student Status <sup>2</sup>

<sup>1</sup> Indicate mentoring effort; duration and frequency of st

**7. Professional Development.**

Describe/list activities that contributed to your professional development e.g. continued formal education, workshops, conferences, and fellowships - and indicate how they contributed to your development.

**8. Honors and Awards.**

List any honors and awards received, including the year in which you received them.

**9. Narrative Self-Evaluation.**

In each of the following categories which constituted part of your workload in the period covered by the report, briefly assess your own efforts. Focus on your comments on 1) how your effort “made a difference” and 2) frustrations/shortcomings and how you intend to address them.

A. Teaching

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ATTACHMENT 178/3

UAF Faculty Senate #178, November 7, 2011

Submitted by the Committee on the Status of Women

**Committee on the Status of Women**

**Minutes Tue, Oct 11, 2011; 2-3 pm, Gruening 718**

Members Present: Jane Weber, Kayt Sunwood, Nilima Hullavarad, Melanie Arthur, Ellen Lopez, Jenny Liu, Shawn Russell, Johnny Payne

ATTACHMENT 178/4

UAF Faculty Senate #178, November 7, 2011

Submitted by the Faculty Development, Assessment and Improvement Committee

## **UAF Faculty Development, Assessment and Improvement Committee Meeting Minutes September 6, 2011**

I. Josef Glowa called the meeting to order at 4:03 pm.

II. Roll call:

Present: Mike Castellini, Josef Glowa, Kelly Houlton, Duff Johnston, Julie Joly, Franz Meyer, Joy Morrison, Alexandra Oliveira, Channon Price

Absent: Stephen Brown (?)

III. Report from Joy:

After we welcomed our new members, Joy shared that she had a great New Faculty Orientation, with about 20 out of 36 new faculty participating. Joy did three syllabus workshops prior to classes starting and only a total of 10 faculty attended these. The other two workshops since then also had low attendance (Foley and Kenaston). Joy expressed frustration regarding low faculty attendance at development opportunities, so the committee discussed ideas and decided to address the issue this year. One suggestion was to have Provost Henrichs encourage faculty to attend a minimum of 8 faculty development sessions each year (except for tenured, full professors). Another idea was to develop a survey for UAF faculty to gauge their interest levels in upcoming session topics. Once our committee gets the survey ready, Joy will email it out to faculty.

Joy discovered some nice materials during her sabbatical and will give one presentation in November: one on Great Britain's Teaching Certificate program for university faculty.

IV. New Business:

1. Report on faculty development workshops:

Kelly was able to attend the first morning of the New Faculty Orientation, and while she enjoyed herself, she did not have any suggestions on how it might be improved.

2. UAF Principle Investigator:

It was decided that our committee would discuss the Research Advisory Committee's draft of Frequently Asked Questions via email and then Josef will draft a response to Peter Webley.

3. Assessment of Critical Thinking Skills:

It was decided that our committee would discuss the possible implementation of this via email as well.

4. Other:

Josef noted that Dana Thomas wants information on Smart Evaluations (electronic evaluations) made available to departments and/or have the FDAI committee look into it. Jayne Harvey had passed this on to Josef but there was some confusion as to exactly what Dana was asking for.

V. Next meeting: Tuesday, October 11, 2011, 4:00 – 5:00 pm, Bunnell 222

VI. Adjourned at 5:07 pm.

Respectfully submitted by Kelly Houlton.

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**UAF Faculty Development, Assessment and Improvement Committee  
Meeting Minutes for October 11, 2011**

I. Josef Glowa called the meeting to order at 4:04 pm.

II. Roll call:

Present: Josef Glowa, Kelly Houlton, Duff Johnston, Franz Meyer, Joy Morrison, Channon Price

Excused: Stephen Brown, Mike Castellini, Julie Joly, Alexandra Oliveira

Discussion: Diane Erickson is still listed as an official member, and since she is still interested in serving on the committee we will ask her to add our next meeting to her calendar. Kelly will talk to her and ask her to join us.

III. Report from Joy:

Joy had an interesting audio conference with United Academics, Statewide Labor Relations, and the Offices of Faculty Development in Anchorage and Juneau. While UAF employs 57 percent of the UNAC faculty and therefore should receive the bulk of faculty development funds, the union has decided to have each campus submit proposals for funding requests for faculty development. Joy did get approval to bring Bob Lucas to UAF in April to present workshops on grant writing. She has also submitted other requests, including funding for new faculty to attend a teaching conference during spring break, and \$25,000 for travel. Anchorage has requested funding to bring up a presenter to address the pitfalls of e-learning. UNAC has expressed an interest in bringing up a presenter to address bullying and incivility amongst the faculty, but Joy does not feel that this falls within the parameters of faculty development.

Joy informed us of a 6-part series on Alaska Native Issues and Pedagogy that has already started with only two people participating in the first session. The next session is on October 27. She requested that our committee be more proactive in promoting the presentations offered by the Office of Faculty Development.

Barbara Taylor from the Undergraduate Research and Scholarly Activity (URSA) office did a great presentation today on undergraduate research, but only four faculty attended. In order to discover how faculty would like to have faculty development monies spent, Duff Johnston has volunteered to speak with Cyndee West with UNAC about developing a survey that could be distributed by UNAC to their respective faculty. The survey would also need to be distributed to faculty represented by the University of Alaska Federation of Teachers in order to get feedback from them about faculty development. Items

to include on the survey would be mentoring, travel to conferences that have a specific benefit to

ATTACHMENT 178/5

UAF Faculty Senate #178, November 7, 2011

Submitted by the Graduate Academic & Advisory Committee

## **GAAC: Graduate Academic Advisory Committee of the UAF Faculty Senate**

2011-09-20 Meeting Minutes

Present:

Voting: Orion Lawlor, Vincent Cee, Elisabeth Nadin, Chung-Sang Ng, Donie Bret-Harte, Lara Horstmann-Dehn

Ex officio: Timothy Bartholomaeus, Anita Hughes, Laura Bender, Larry Duffy

Visitors: Carol Gering (ED 653 instructor)

Excused: Sue Renes

Absent: Xiong Zhang

Regarding carry over course 115-GNC/CHEM 671, Donie will continue to follow up with the instructor.

Regarding the M. Ed. in Instructional Technology Innovation ([GAAC 100-108](#)), a GAAC subcommittee consisting of Vincent, Tim, Orion, and Sue reviewed the updated syllabi for these courses. One brief comment is that "office hours" are implicitly in Alaska standard time: for world-wide students, the time zone should probably be listed explicitly. GAAC welcomes the addition of three synchronous meeting times during the semester for these distance delivered courses, and appreciates the effort the Education department has put into addressing GAAC's concerns. Based on these revisions, GAAC approved GNC 104-108: ED 653, 654, 655, 676, and 677. GAAC also approved the new concentration for M.Ed. in Instructional Technology Innovation.

Regarding [GAAC 61-92](#), the dozens of one credit courses and new certificate in construction management that Bob Perkins is putting together, a subcommittee consisting of Elisabeth, Chung-Sang, and Xiong reviewed the courses. Elisabeth talked with some of the instructors about GAAC's spring 2011 suggestion to renumber the courses. It appears renumbering to the 500 level is not appropriate, because BOR regulations stipulate that such courses cannot be applied to a graduate certificate. However, GAAC still has serious concerns that the courses as described are missing the rigorous journal-level reading and writing of a more typical graduate course. GAAC would also like to see an actual syllabus, including the actual assigned readings and a more detailed schedule. It was also unclear how the repetition for credit would be implemented to be useful for students. Discussions are ongoing, and will continue next meeting.

Regarding example syllabus for "EGG 637", after a few corrections GAAC approved this example syllabus to be posted to the faculty senate website. Lara agreed to prepare a Format 1 for this course by November.

GAAC, acting as the graduate school's curriculum council, approved the proposed LAS 693 special topics course "Data Analysis: Mixed Methods Approach".

Discussions will continue electronically, but GAAC's next meeting will be Tuesday, October 25, at 3pm.

ATTACHMENT 178/6

UAF Faculty Senate #178, November 7, 2011

Submitted by the Student Academic Development and Achievement Committee

**Student Academic Development and Achievement Committee  
Meeting Minutes for September 20, 2011**

**Attending:**

David Maxwell, Curt Szuberla, Alan Morotti, Dana Greci, Cindy Hardy, Amy Barnsley, Sandra Wildfeuer, Sarah Stanley, Diane Erickson, Gabrielle Russell

The committee met and addressed the following:

**Meeting times:** All of those attending can meet Tuesdays 12:30-2, for at least part of the meeting. Cindy will get together with Jayne to set dates for the semester's meetings.

**Agenda for the year:** We brainstormed a list of topics and actions for the year, including continuing work on the learning commons (a subcommittee will meet with library faculty), looking at ways to strengthen advising, looking at the effectiveness of freshman seminars, developing cross curricular support (such as writing across the curriculum), and continued conversation on Sarah's proposal to record reasons for students receiving Ds or Fs.

Sarah will write up some other ideas she'd like us to address.

We also carried over some discussion from last year:

Re-examining DEVS placement policy to determine when a student would be placed in a study skills class (i.e.: with two DEV placements? As a freshman seminar? As part of orientation?)

Reviewing student success policies that are already in place

Finding ways to support the faculty that teach 100-level classes

**Course approval:** Diane Erickson presented the course proposal for DEVS 114, Reading in the Humanities and Social Sciences. This course came to us last spring, but Diane asked that we address it in the first meeting of fall, so she could attend the meeting. Right now the course is offered as a special topics course. The committee approved the course unanimously.

**Other notes or discussion:**

Sandra shared that IAC now has a student success coordinator, Robin Brooks.

Dianne Erickson asked how we relate to the new Alaska Performance Scholarship.

**Next meeting:** Tuesday, Oct 10, 12:30-2pm